

Key Dates & Times

MOVE-IN

Space Only/Stand Builders		
Friday	28 May 2021	8am – 8pm
Saturday	29 May 2021	8am – 8pm

Shell Scheme Exhibitors		
Saturday	29 May 2021	10am – 8pm

Move In Key Information

- Shell scheme stands will be ready to be occupied by **10am Saturday 29th May**.
- All stands must be completely dressed and all rubbish removed from the premises by **10pm Saturday 29 May**.
- No access will be given for stand build on the opening morning of the show.
- All stands must be completed & ready for the opening of the show by **10am Sunday 30 May**
- **No open toe shoes or children under 15 are NOT** permitted during move in or out
- **Safety vest must be worn** during move in and out. Vest will be available to purchase from the Registration Desk during bump in and from the Organisers Office during the show and bump out.
- Please note there will be a scheduled move in for this show. Stand Builders and Exhibitors will be allocated a time they can access the venue to make collections. Any exhibitors that turn up outside of their allocated time will be turned away.

SHOW OPEN TIMES

Open Hours		
Sunday	30 May 2021	10am – 5pm
Monday	31 May 2021	10am – 5pm

MOVE OUT DATES & TIMES

Shell Scheme Stands		
Monday	31 May 2021	5.30pm – 10pm

Space Only/Stand Builders		
Monday	31 May 2021	7pm – 10pm
Tuesday	1 June 2021	8am – 2pm

- Move-out of product will commence approximately 30 minutes after the close of the show or once the halls are clear of visitors and it is safe to do so.
- Exhibitors are advised to remove all valuables and portables at this time.
- Please note there will be a scheduled move out for this show. Stand Builders and Exhibitors will be allocated a time they can access the venue to make collections. Any exhibitors that turn up outside of their allocated time will be turned away.
- All Shell Scheme stands must be completely moved out by 10pm on Monday 31 May
- All Space Only Stands cannot commence stand dismantle until **7pm on Monday 31 May** after the majority of shell exhibitors have moved out. This initiative will ease congestion on the loading dock and inside the halls
- All Space Only Stands must be completely removed by **2pm on Tuesday 1 June. NO EXCEPTIONS.**
- If you are not able to remove your entire product or stand dressing materials by the times stipulated above, please contact the Operations Manager.